MY **ROAD**

TIPS FOR PLAYING

MODULE SUPPORT VIDEOS

HOW TO PLAY VIDEOS WHILST IN ZOOM

As a MyRoad mentor, you'll play a total of 15 Module Support Videos whilst in your Zoom videoconferencing session with students. This is not as difficult as it sounds but can be stressful when trying to do it quickly while others are watching. A bit of practice beforehand will make for a more seamless experience for yourself and students.

Preparation and set-up:

- To avoid any issues with videos being slow to load during your session (ie "buffering") it is a good idea to play them all in advance (each video is only a minute or so and this will not take long). All videos are available here https://ebeacon.net.au/myroad/session-content/.

- You will be logged into Zoom videoconferencing and interacting with students when it comes time to play each video. Your Session Run Sheet (at https://ebeacon.net.au/myroad/mentor-active-day/) will prompt you when to play each video, so ensure you have your Run Sheet printed out. Please note, videos will be played in groups of 3 or 4 at the beginning of each module in Modules 2, 3, 4 and 5.

- Have your Session Day Launch Pad open ahead of your session (https://ebeacon.net.au/myroad/mentor-active-day/) and have the "Module Videos" tab open. Keep this videos window open for your entire session. It's from here you'll play all your videos, with each one numbered and in order. When prompted by your Run Sheet, play the videos that match the numbers on your Run Sheet (ie Video 2.1, Video 2.2, Video 2.3 and Video 2.4).

Practicing in Zoom

To get familiar with Zoom, you can use this test meeting link at any time: https://zoom.us/test

Watch these short videos for more information about using Zoom:

How to join a meeting:
https://support.zoom.us/hc/en-us/articles/201362193-How-Do-I-Join-A-Meeting-

Test Audio & Video on your device
https://support.zoom.us/hc/en-us/articles/201362283-How-Do-I-Join-or-Test-My-Computer-Audio-

User controls (mute, change name, etc)
https://support.zoom.us/hc/en-us/articles/201362603-What-Are-the-Host-Controls-

Sharing your screen
https://support.zoom.us/hc/en-us/articles/201362153-How-Do-I-Share-My-Screen-

PLAYING YOUR VIDEOS ON THE DAY

STEP 1: To play your chosen videos, you'll need to share your screen with students. To do so, click the green "Share Screen" button at the bottom of your Zoom screen (if you can't see the Zoom panel / dashboard, hover your mouse at the bottom of your screen until it appears).

Tip: Be sure to click the "Share Screen" button **ONCE ONLY** (don't double-click). A dialogue box will appear with two check boxes at the bottom - "share computer sound" and "optimise for full screen video clip". Tick both. If students cannot hear a video, it could be that you haven't ticked those boxes, in which case click the red "Stop Share" button at the top of your Zoom screen then click the green "Share Screen" tab again just **ONCE**, ensuring both boxes are ticked.

STEP 2: After sharing your screen in Zoom, hover your mouse over the thumbnail icon of the video you want to play on your Module Videos page.

Click the "play" icon then immediately press "pause"

Then click the full screen icon in the bottom right corner of the video

Once you've clicked the full screen icon, your video will display to you and students in full screen mode. Please note while you are performing these steps, students will be able to see your screen.

STEP 3: Once in full screen mode, you'll see the video displayed in pause mode along with the progress bar. If any time has elapsed on the progress bar, simply drag it back to the beginning so each video plays from the start.

STEP 4: Press "Play"

STEP 5: Watch the videos with students. When that group of videos is finished, click the red "Stop Share" tab at the top of your screen. This will return you immediately back to your videoconference with students in full screen chat mode.

Repeat the above steps for each group of videos you play.

Please note: If you find it all becomes too much, or the video technology fails on the day, please just use the questions in your Session Run Sheet to generate discussion with students without using the support videos. Alternatively, if the technology problem appears to be at your end, you can send the students the URL for each video and they can play it at their end (simply right click on the video thumbnail and copy video URL).